

CEDAR CATHOLIC JR. - SR. HIGH SCHOOL
BOARD OF EDUCATION MINUTES
Thursday, July 20, 2023

The July 20, 2023 meeting was called to order by Pat Steffen. Meeting opened with a prayer by Fr. Owen Korte.

MEMBERS IN ATTENDANCE: Dr. Dan Hoelsing, Fr. Owen Korte, Fr. Jim Keiter, Beckie Polak, Pat Steffen, Tom Kuchta, Melissa Bowers, Wendy Stevens, Daryl Kleinschmit, Brian Pinkelman, Chad Cattau and Seminarian Matthew Pohlman. Absent: Joan Potts.

GENERAL BUSINESS:

APPROVAL of 5/2/2023 MINUTES: Wendy Stevens motioned to approve the minutes of 5/2/2023, seconded by Fr. Owen Korte. Motion was carried with a unanimous vote.

APPROVAL of 5/25/2023 MINUTES: Wendy Stevens motioned to approve the minutes of 5/25/2023, seconded by Fr. Owen Korte. Motion was carried with a unanimous vote.

AGENDA: Beckie Polak motioned to approve the agenda, seconded by Fr. Jim Keiter. Motion was carried with a unanimous vote.

REPORTS:

CEDAR DEVELOPMENT: Gala Disbursements have been made. Cedar Catholic received 50% in the amount of \$202,685.00. East & West Catholic Elementary and Holy Trinity Elementary each received 25% in the amount of \$101,342.50 each.

ASST. PRINCIPAL'S REPORT: Cedar won the NSAA Cup for Class D Schools for the 2022-2023 school year. Cedar also was the Class D all sports winner, which is an accumulation of points. Coach Denae Buss was asked to write an article for a national volleyball coaching magazine.

PRINCIPAL'S REPORT: Each month will spotlight a Program/Staff Member. The 2023-2024 increased lunch prices have been included in the handbook. See attachment for Fr. Korte's Goals for the 2023-2024 school year. Dr. Dan Hoelsing and Chad Cattau attended the new administrator meeting in Omaha on Tuesday, July 18th. Currently working on an emergency operation plan that will be ready to review at the August meeting for approval.

Fr. KORTE'S REPORT: Continue to look at bussing routes/options.

COMMITTEE REPORTS:

TRANSPORTATION: Charter bus is now working.

GROUNDS AND BUILDING: Continuing with the annual/summer cleaning.

FINANCE: Budget and expenses were reviewed. Fr. Jim Keiter motioned to approve the financial report, seconded by Fr. Owen Korte. Motion was carried with a unanimous vote.

OLD BUSINESS:

NEW BUSINESS:

1. **Approve New Hire Recommendations:** Blair Kalin - Physical Education, Russell Gade - Business/Technology, Therese Hoffart - English/Language Arts, Miranda Bernecker - Mathematics, Megan Hoelsing - School Nurse, John Lammers - Director of Transportation Maintenance. Fr. Owen Korte motioned to approve the new hire recommendations, seconded by Beckie Polak. Motion was carried with a unanimous vote.
2. **Review and approve 2023-2024 Student Handbook and recommended changes:** Brian Pinkelman motion to keep in section 7.5 to read that "Dress pants must fit appropriately and may not have outside/patch pockets" and to approve all remaining recommendations, seconded by Daryl Kleinschmit. Motion was carried with a unanimous vote.
3. **Approve 2023-2024 Faculty Handbook:** Brian Pinkelman motioned to approve the 2023-2024 Faculty Handbook, seconded by Daryl Kleinschmit. Motion was carried with a unanimous vote.
4. **Approve 2023-2024 Employee Handbook:** Fr. Jim Keiter motioned to approve the 2023-2024 Faculty Handbook, seconded by Daryl Kleinschmit. Motion was carried with a unanimous vote.
5. **Approve 2023-2024 Coaching/Activities Handbook:** Fr. Jim Keiter motioned to approve the 2023-2024 Coaching/Activities Handbook, seconded by Daryl Kleinschmit. Motion was carried with a unanimous vote.
6. **Move the timeline for the Lay President Model of Leadership**
 - a. Motion by Fr. Jim Keithier to rescind all tree motions made on May 2, 2023, seconded by Wendy Stevens. Motion was carried with a unanimous vote.

- b. Motion by Fr. Owen Korte to move to the Cedar Catholic Lay President/Principal model of leadership. This transition will be concluded by the end of this school year for full implementation in the 2024-2025 school year. (Dr. Dan Hoelsing will oversee this transition along with Fr. Owen Korte. Dr. Hoelsing will serve as Principal and Chad Cattau will serve as Assistant Principal for the 2023-2024 school year), seconded by Fr. Jim Keiter. Motion was carried with a unanimous vote.
 - c. Motion by Fr. Jim Keither to have Fr. Korte inform Archbishop Lucas and the Catholic Schools Office that he will no longer be President of Cedar Catholic High School at the end of the 2023-2024 school year and once a Lay President is appointed by the School Board, seconded by Brian Pinkelman. Motion was carried with a unanimous vote.
7. **Consider the repair/replacement options for the air conditioning units on the Msgr. Werner Activity Center concessions and west gymnasium units:** Fr. Owen Korte made a motion to accept the bid from Art Kathol Appliance to repair the two units, seconded by Fr. Jim Keiter. Motion was carried with a unanimous vote.

CORRESPONDENCE: None

ADJOURNMENT: Fr. Owen Korte made a motion to adjourn, seconded by Fr. Jim Keiter. Motion was carried with a unanimous vote. Next meeting will be on August 17, 2023

The closing prayer was led by Fr. Jim Keiter

Respectfully Submitted by Beckie Polak, Secretary