

CEDAR CATHOLIC JR. - SR. HIGH SCHOOL  
BOARD OF EDUCATION MINUTES  
Thursday, July 23, 2020

The July 23, 2020 meeting was called to order by Dan Schaefer. Meeting opened with a prayer by Fr. Jim Keiter.

**MEMBERS IN ATTENDANCE:** Fr. Jim Keiter, Chris Uttecht, Dan Schaefer, Miranda Bernecker, Beckie Polak, Pat Steffen, and Tom Kuchta. Excused: Owen Korte, Brian Pinkelman and Joan Potts.

**GENERAL BUSINESS:**

**APPROVAL OF MINUTES:** Pat Steffen motioned to approve the minutes, seconded by Beckie Polak. Motion was carried with a unanimous vote.

**AGENDA:** Beckie Polak made motion to correct school year to read 2020-2021 School year under Old Business. Miranda Bernecker motioned to approve as amended seconded by Beckie Polak. Motion was carried with a unanimous vote.

**REPORTS:**

**CEDAR DEVELOPMENT:** Gala 2020 has come to a close. It is the largest Gala yet netting over \$300,000 after expenses. Started selling raffle tickets for 2020 Ford Platinum F150. Goal is to sell 1,350 tickets this year. Last year 1,330 tickets were sold. Development office is Resurrecting the Cedar Catholic Moving Forward Campaign. Still needing to raise approximately \$700,000 to meet the revised campaign goal. Building loan balance is down to \$600,000. Blue Ribbon Steak Dinner will not take place this year due to Covid19.

**MR. UTTECHT'S REPORT: Graduation:** is scheduled for August 2nd at 2:00 p.m. Each graduate will be limited to 15 guests. **Back to School Committee:** Continues to meet weekly. In addition to the Back to School Plan, the committee is also creating a remote learning plan in order to have a more consistent remote learning environment. **Upcoming Dates:** July 25 & 26 - Baccalaureate Masses, August 2 - Graduation, August 6 & 7 - Global Leadership Summit, August 10 - First day of Fall Practice, August 12-14 - Teacher Inservice Days, August 12 - 7th Grade Orientation, August 17 - First Day of School and August 20 - Next School Board Meeting. **Staffing for 2020-2021:** Science position is open. **Upcoming Dates:** August 20 - Next School Board meeting.

**FR. KORTE'S REPORT:** None

**COMMITTEE REPORTS:**

**TRANSPORTATION:** The 2018 bus will be here by the end of July.

**GROUNDS AND BUILDING:** This is the 3rd summer in a row that the air conditioner has quit working. The compressor keeps going out in the same unit. The compressor has been replaced and the compressor is covered by the warranty. Each time the compressor is replaced it extends the warranty. Cedar has received one of the Victoria Electrostatic Sprayers. Still need to get a solution that can be used in the sprayers. Still checking into getting the ramp repaired at Cedar.

**FINANCE:** Budget and expenses were reviewed. Miranda Bernecker motioned to approve the financial report, seconded by Fr. Jim Keiter. Motion was carried with a unanimous vote.

**OLD BUSINESS:**

**Staffing and Vacancies for the 2020-2021 school year:** 3 of the 4 positions have been filled. Continue to advertise for a Science teacher position.

**NEW BUSINESS:**

**Discuss and Consider the Return to School Plan:** Reviewed a draft of a guidance policy outlining a breakdown for different areas within the school into a 4 Tier action plan for when returning to school.

**Reviewed the following School Policy Revisions:**

- 1. Covid-19 Paid Leave Rights**
- 2. Students Records Policy**
- 3. Parent or Guardian Request for Student Records**
- 4. Technology Acceptable Use Policy for Students**
- 5. Technology Acceptable Use Policy for Employees**

Pat Steffen motioned to approve the School Policy Revisions 1-5, seconded by Fr. Jim Keiter. Motion was carried with a unanimous vote.

**Consider and Approve amended 2020-2021 Student-Parent Handbook:** Updates include Technology Acceptable Use Policy for Students and the Parent or Guardian Request for Student Records. Beckie Polak motioned to approve changes to the 2020-2021 Student-Parent Handbook, seconded by Miranda Bernecker. Motion was carried with a unanimous vote.

**Consider and Approve amended 2020-2021 Faculty Handbook:** Update included the Technology Acceptable Use Policy for Faculty. Fr. Jim Keiter motioned to approve changes to the 2020-2021 Faculty Handbook, seconded by Pat Steffen. Motion was carried with a unanimous vote.

**Consider and Approve amended 2020-2021 Employee Handbook:** Update included the Technology Acceptable Use Policy for Employees. Tom Kuchta motioned to approve changes to the 2020-2021 Employee Handbook, seconded by Fr. Jim Keiter. Motion was carried with a unanimous vote.

**Draft of Student and Employee Waivers:** Reviewed and discussed drafts of waivers recommended by the Archdiocese of Omaha.

**ADJOURNMENT:**

Next meeting will include the election of officers. Beckie Polak made a motion to adjourn, seconded by Pat Steffen. Motion was carried with a unanimous vote. Next meeting will be on August 20, 2020 at 7:30 p.m.

The closing prayer was led by Fr. Jim Keiter  
Respectfully Submitted by Beckie Polak, Secretary