



## Transportation, Buildings and Grounds Programs

**Strategy 9.1:** Review behavior/discipline guidelines and communication systems to promote a safe and orderly transportation system.

- Review need and availability of vehicles and drivers for route and activity program needs.
- Include transportation guidelines in the student handbook and on the school website.
- Post safety/behavior guidelines on the bus and procedures for correcting student behavior on the bus.
- Continue to schedule and conduct annual transportation safety and bus evacuation drills (two times per year).

**Strategy 9.2:** Review coop bus program with Hartington-Newcastle Public and East and West Elementary School relating to funding and efficiency of the coop program.

- Meet with administration from Hartington-Newcastle to review the coop busing program.
- Continue to coordinate bus routes and schedules with Hartington-Newcastle Schools.
- Record and submit miles to Hartington-Newcastle to submit the NDE for reimbursement.
- Continue to recruit drivers and review bus driver salaries/benefits on an annual basis (Match Hartington-Newcastle)

**Strategy 9.3:** Review student transportation systems and parking safety before and after school and parking availability around schools.

- Research options for off-site parking for buses/school vehicles that would open limited student/staff parking.
- Update and enforce rules for student parking at MWAC and on-site school parking.
- Research cost and funding options for a hard surface parking lot on the north side of the Jr.-Sr High School building.

**Strategy 9.4:** Develop a schedule for vehicle replacement and establishment of a finance option through the Development Office in support of this program.

- Evaluate all school vehicles and develop a vehicle replacement plan.
- Create a finance plan to maintain and/or purchase school vehicles.

**Strategy 9.5:** Review current facility needs and implement a plan to finance and schedule needed facility improvements.

- Conduct a review (spring/fall) of buildings and grounds to determine areas in need of repair, replacement or upgrading. (roof, heating/cooling, sidewalks, doors/locks, windows, etc....)
- Create a facility plan to identify and schedule building repair/upgrades (Paint, carpet, projectors, lighting, etc....)
- Update stage to allow for Cedar to host one-act festivals and promote performing arts programs.



## COMPLETED ACTION STEPS

### January 1, 2025 Report

- **9.2** Continue to meet with administration from Hartington-Newcastle to coordinate bus routes and schedules with Hartington-Newcastle Schools.
- **9.2** Reinforce parking rules and regulations for students and staff and make accommodations for Mass, funerals, special events, etc...
- **9.4** Established the Dick Kuehn Bus Fund in the Development office for donations to go toward the replacement of school vehicles.
- **9.4.** Developed a Draft Plan and annual budget for the replacement of school vehicles.
- **9.5** Worked with Catholic Mutual Insurance Company to conduct annual walk through of building facilities, sidewalks, roofs, etc... and addressed areas identified for repairs.

### October 1, 2024 Report

- **9.1** Met with Hartington Newcastle Public School Administration to coordinate bus routes and drivers for the 2024-2025 school year.
- **9.1** Conducted Bus Evacuation Drills for all 7-12 students on September 4, 2024
- **9.2** Submitted 2023-2024 bus route mileage to HNS for inclusion in their Department of Education Transportation Report.
- **9.2** Completed a review of the Coop Bus Routes for the 2024-2025 school year. See reports on the school website.
- **9.3** Updated and enforces rules for managing student parking on regular school days as well as special occasions. (Funerals, Grand Parent Days, Homecoming, etc...)
- **9.5** Reviewed Catholic Mutual Insurance recommendations, conducted repairs to school sidewalk issues, and filed report on completed items.
- **9.5.** Completed summer custodial/maintenance (painting, carpet cleaning, stripping/waxing, furniture cleaning and repair, etc..) at Cedar Catholic Jr./Sr. High school.
- **9.5** Remodeled the 3<sup>rd</sup> floor kitchen to accommodate the new Family and Consumer Science Program.
- **9.6** Cleaned and updated the 3<sup>rd</sup> floor science lab and purchased additional furniture and teaching materials for advanced science classes (Chemistry and Physics).

### July 1, 2024 Report

- **9.1** Met with administration from Hartington-Newcastle to review the coop busing program. Submitted 2023-2024 miles to HNs to report to the Department of Education for possible reimbursement in State Aid.
- **9.1** Met with HNS to discuss/recruit drivers and review bus driver salaries/benefits on an annual basis (Match Hartington-Newcastle)
- **9.5.** Conducted an insurance review and inspection of Cedar Catholic facilities with Catholic Mutual Insurance to determine areas in need of repair, replacement or upgrading. (roof, heating/cooling, sidewalks, doors/locks, windows, etc....)