

**Cedar Catholic Jr. -Sr. High School
Development Office
2025-2026 Social Contract**

1. How do you want to be treated by the administrator?

- a. Respected and valued as a colleague.
- b. Supportive, professional, and understanding of other's needs.
- c. Consistent, honest, fair, and accountable.
- d. Welcomes input and promotes open 2-way communication.
- e. Professionalism in developing positive relationships of mutual trust.

2. How do you want to be treated by each other?

- a. Kindness, grace, positive, uplifting, and encouraging
- c. Be present and supportive of each other's role in the office.
- d. Prepared and organized, especially with volunteers.
- e. Teamwork, collaborative and inclusive while respecting confidentiality.

3. How do you think the administrator wants to be treated by you?

- a. Treated with respect, trustworthy and honest.
- b. Committed to meeting deadlines and carry out agreed upon work assignments.
- c. Supportive of goals and commitments to unify our office in support of our schools.
- d. Respectful and professional in and outside of the office.

4. How do you want to be treated by each other when there is a conflict?

- a. Be honest, kind, and caring in understanding issues or conflicts.
- b. Patience in working to resolve differences, especially in difficult situations.
- c. Be open minded and considerate of others feelings, thoughts and ideas.
- d. Respect personal/professional boundaries (moral, ethical, and personal).
- e. Forgiving and willing to move past the conflict situation.