

## **Catholic Development Office**

### **Development Work Focus for August**

#### **Cedar Catholic Ford F150 Truck Raffle**

- ✓ Prepare promotional and publicity pieces/letters/flyers.
- ✓ Assign/distribute truck ticket packets to truck ticket sellers. Develop an additional truck buyers list.
- ✓ Promote raffle truck at various places, assisted by Kleinschmit Trucking. Assist truck sitting.
- ✓ Develop an additional/new Truck raffle ticket buyers list.
- ✓ Monitor, support, and encourage successful ticket sales with ticket sellers.
- ✓ Data entry of ticket sales, deposit raffle payments, and oversee ledger as ticket sales are turned in.

#### **CCHS 300 Club**

- ✓ Conduct/assist 300 Club Chm. Alice Pommer with the CCHS 300 Club ticket sales and drawing.
- ✓ Develop an additional/new 300 Club buyers list.
- ✓ Make tickets, publicity pieces, and distribute.

#### **Catholic Development Blue Ribbon Dinner**

- ✓ Plan and Prepare the dinner with the Blue Ribbon Exec Committee.
- ✓ Prepare reports for the dinner meeting.
- ✓ Do publicity, letters, and RSVPs.

#### **Strategic Planning for the Development Office/Program**

##### *Alumni Relations*

- Begin to develop plans for an expanded Alumni Relations program. (Forward to future months.)
- ✓ Plan and assist the Alumni Association with the September 20 & 21<sup>st</sup> All-School social at the Brewhaus and morning-after breakfast at Holy Trinity School.
- ✓ Conduct publicity for the Alumni get-together and Tailgate breakfast.

##### *Enhance Current & New Fundraising Events*

- ✓ Research ways to expand and enhance the upcoming CCHS Fall Blitz Dinner & Raffle and the scholarship luncheon.
- Research a possible summer golf tournament. (Forward to future months.)
- ✓ Research a Fall Online Auction to benefit Catholic Development. (Forward to October.)
- Research ways to expand our services and raise additional funds for our Catholic elementary schools and Cedar Catholic. (Forward to future months.)
- ✓ Conduct/invite parents, grandparents, and friends to a Family Consumer Science Classes "Kitchen Shower" for the new CCHS Family Consumer Science program.
- Visit with Dan and elementary school principals regarding financial needs. (Forward to future months.)

##### *Research Digital Marketing & Other Marketing Opportunities for Our Catholic Schools*

- ✓ Continue to research online and social media to reach out and welcome our families and friends.

#### **Development Office Operations**

- ✓ Design and compose mailings and promotional pieces.
- ✓ Continue to keep database updates and donor records.
- ✓ Offer the Development Office a pleasant, welcoming, and clean reception area for guests, committee members, and friends. Work within our social contracts.
- ✓ Continue moving to "paperless" efforts via scanning documents.
- ✓ Continue to check in and put away Gala 2025 gifts as turned in.

#### **Financials & Financial Assistance to Catholic Schools**

- ✓ State Raffle Annual Reports due; prepare and file.
- ✓ Past fiscal year and current financial Reports.
- ✓ Prepare 2024-2025 projected budget for the Catholic Development Office. Usually done in July.
- ✓ Pay development bills semi-monthly and do bookwork. Expand Blue Ribbon membership and raise more gifts to fund Catholic Development payroll and office expenses.
- ✓ Raise/get monthly Development payments to Cedar Catholic for their budget.
- ✓ Complete obtaining gifts to pay off the loan balance of the Werner Annex 30 parking spaces.
- ✓ Continue to cultivate and invite other estate gifts. (Forward to future months.)
- Report to the School Board via the new Board Development Committee. (Forward to future months.)

**Cedar Development Office Meetings: July 30, August 6, August 13, August 20, August 27.**

1. **Board/President/Director: Hierarchy of positions.** I will bring a copy of the new Bylaws for Cedar Catholic School Board next week. Not sure when the Articles of Incorporation will be finalized by the Archdiocese. I should have my 2024-2025 Lay President Contract later this week. *They hope to have the new Cedar Catholic School Board will be in place for the October Meeting. This board will be comprised of representatives from each of the four Parishes along with three Blue Ribbon Members. The two Priests will also be on the board as non-voting members. See Attached Bylaws, Articles of Incorporation, and President's job description.*
2. **Work Environment:** Social Contract: Types of leaders: (Slacker, Bully, Servant Leadership). We will work on developing a social contract outlining expectations of office personnel with the goal of servant leadership as a focus for our organization. Items to be considered. Please come with your ideas for the following questions.
  - a. How do you want to be treated by your supervisor?
  - b. How do you want to be treated by each other?
  - c. How do you think your administrator wants to be treated by you?
  - d. How do you want to be treated by each other when there is a conflict?*Worked on expectations to promote a positive work environment and guidelines for behavior/communication. See attached Social Contract.*
3. **Conflict Management:** Reviewed the levels of conflict management and strategies for addressing conflicts or potential conflicts. I will provide additional information at our meeting on August 6<sup>th</sup>. *Distributed a copy of the Conflict Management Strategies, reviewed levels of conflict, and strategies to identify and resolve issues that arise.*
4. **Office Hours/Contracts:** We visited about establishing regular office hours during the school year. We also visited briefly about office coverage and individual work hours. This conversation will continue next week.
5. **Weekly Meetings:** Working on establishing a day/time for our weekly office meetings. These meetings will be at a consistent time each week and limited to an hour in length. Ad hoc meetings may be arranged to address topics that arise in a timely manner.
6. **Strategic Plan:** I will bring a copy of the new Cedar Catholic Strategic Plan to the meeting on Tuesday, August 6<sup>th</sup>. *Dr. Hoelsing distributed the Strategic Plan Document.*
7. **Office Focus:** Our focus will be organized around our current programs/events with consideration for working on the goals/expectations of the Strategic Plan initiatives. We will organize our work by the month with weekly meetings to provide updates or amendments to the list. Please begin a list of items for this list to be discussed in our meeting next Tuesday. *Joani presented a list of August priorities to be completed. She will continue assigning work tasks on the identified priorities for the month.*
8. **Development Office 2024-2025 Budget:** Joani and I will begin working on the 2024-2025 Budget in preparation for the Blue-Ribbon Executive Meeting on Monday, August 12<sup>th</sup>.
9. *Reviewed the Agenda, Minutes, Fund Raising and Budget Information for the Blue-Ribbon Dinner. Reviewed the list of August activities and updated progress on these items. We also reviewed the list of Blue-Ribbon members for the dinner meeting on Sunday.*
10. Discussed the Blue-Ribbon Dinner and information shared at the dinner. Continued discussion on the August worklist and updated progress
11. Reviewed the 2024 Strategic Plan priorities for the Development Office and progress to date.
12. Discussion on Homecoming, truck raffle, contacts/follow-up calls, etc...
13. Review calendar and set the date for the CCHS Fall Blitz (date/program). (November 16<sup>th</sup>)
14. Discuss the feasibility of the Craft Fair and possible date for the event. (November 30<sup>th</sup>)
15. Begin discussion and possible date for the Scholarship Luncheon.
16. Continue discussion on Fall Online Auction and possible date.
17. Review progress on the August worklist.
18. Begin working on the Development Office September Focus.
19. Alumni Reunion and Breakfast Weekend. (Ideas to increase attendance)



**Cedar Catholic Jr. -Sr. High School  
Development Office  
2024-2025 Social Contract**

- 1. How do you want to be treated by the administrator?**
  - a. Respected and valued as a colleague.
  - b. Supportive, professional, and understanding of other's needs.
  - c. Consistent, honest, fair, and accountable.
  - d. Welcomes input and promotes open 2-way communication.
  - e. Professionalism in developing positive relationships of mutual trust.
  
- 2. How do you want to be treated by each other?**
  - a. Kindness, grace, positive, uplifting, and encouraging
  - c. Be present and supportive of each other's role in the office.
  - d. Prepared and organized, especially with volunteers.
  - e. Teamwork, collaborative and inclusive while respecting confidentiality.
  
- 3. How do you think the administrator wants to be treated by you?**
  - a. Treated with respect, trustworthy and honest.
  - b. Committed to meeting deadlines and carry out agreed upon work assignments.
  - c. Supportive of goals and commitments to unify our office in support of our schools.
  - d. Respectful and professional in and outside of the office.
  
- 4. How do you want to be treated by each other when there is a conflict?**
  - a. Be honest, kind, and caring in understanding issues or conflicts.
  - b. Patience in working to resolve differences, especially in difficult situations.
  - c. Be open minded and considerate of others feelings, thoughts and ideas.
  - d. Respect personal/professional boundaries (moral, ethical, and personal).
  - e. Forgiving and willing to move past the conflict situation.

## Conflict Resolution

**Simple Conflict** is a difference of opinion that both parties recognize, acknowledge and accept. The conflict may be over how to share limited resources, whom to support in an election, or where to dine.

**Rx:** Agree to disagree in an agreeable manner. If the issue is minor, it is easier to compromise or accommodate. If the issue is major, it's better to collaborate to resolve the conflict.

**Pseudo Conflict** refers to those misunderstandings in which we perceive that there is a conflict when there is none.

For instance, George and Malek may agree upon a topic but not realize this. They are interpreting one another's messages as being counter to their own messages. This failure to understand and to realize their misunderstanding creates relational conflict.

**Rx:** Listen mindfully and check your perceptions with your partner. Try to avoid assumptions and mindreading.

**Ego Conflict** occurs when we are emotionally invested in a decision. We believe that if others disagree with us, they are rejecting us. Thus, we become stubborn, willful, and proud.

**Rx:** Recognize that conflicts occur between the best of friends. No one will agree with another all the time. Disagreements are not an indication that the relationship is in trouble. Show grace if you have been obstinate and recognize that you have been wrong. Learn to apologize and to take responsibility for creating an ego conflict.

**Values Conflict** Values are deeply held beliefs-usually based on cultural traditions, long-held family and religious teachings and long-lasting memories of personal experiences. Given their sources, people's values seldom change, even when their more superficial desires (for instance, their interests) are modified. Value conflicts are even more difficult to deal with because the people in conflict may not only disagree about the substance of a dispute, but they will often disagree about the appropriate method of dispute resolution or dispute management as well.

**Rx:** Given the lack of agreement on both process and substance, parties involved in value conflicts tend to turn to force-based conflict options more often than negotiation or persuasive approaches, because force seems to be the only common language that both sides understand and honor.

### Reason for conflicts and stages of escalation!

1. Don't know the rules
2. Don't like the rules
3. Don't trust others
  - a. Resolution requires taking risk
  - b. Resolution requires acceptance
4. Don't care
5. What's in it for ME!

\* **Best case scenario: Keep the conflict simple!**

## Catholic Development Blue Ribbon Committee Meeting

7:00 p.m. Sunday, August 18, 2024

Hartington Golf Club

### Meeting Agenda

Opening Prayer – Rev. Owen Korte

- I. Welcome, Acknowledgements, Introductions & Open Meeting - Bette Becker Catholic Development Blue Ribbon Committee President
- II. Review September 24, 2023 Blue Ribbon Meeting Minutes - Blue Ribbon Secretary, Julie Becker
- III. Evening Program Introduction – Bette Becker
  - A. Information on the new Cedar Catholic & Catholic Development By-Laws, CCHS & Development Lay President position, School Board Structure Changes by Fr. Korte
- IV. CCHS Strategic Planning Progress – Craig Wortmann, Blue Ribbon Officer
- V. Catholic Development 2023-2024 Fiscal Year Gift Report & 2024-2025 Projected Budget & Financials - Dr. Dan Hoelsing & Joani Potts, Catholic Development Director
- VI. Development Activities - Joani Potts
- VII. Upcoming Blue Ribbon Meetings – Bette Becker
  - A. January Membership Social & Meeting
- VIII. Closing Comments – Jerry Wintz, Blue Ribbon Past President
- IX. Adjourn

Closing Prayer –Fr. Korte

## Catholic Development Blue Ribbon Committee Meeting September 24, 2023 Meeting Minutes

The Catholic Development Blue Ribbon Committee met on Sunday, September 24th, 2023, at the Hartington Country Club. Supper hor' d'oeuvres were served, and the meeting opened at 7:03 p.m. with a prayer by Fr. Owen Korte.

Jerry Wintz acknowledged the priests and administrators present: Fr. Owen Korte, Fr. Jim Keiter, Dr. Dan Hoelsing, Cedar Catholic Principal and his wife Jill, Cedar Catholic Assistant Principal Chad Cattau and his wife Dawn, and Holy Trinity Principal Stacy Uttecht, and her husband Chris Uttecht. Minutes from the July 3, 2023 meeting were approved in a motion by Paul Steffen and seconded by Kay Steffen after a brief discussion about the purpose of the meeting to identify the need for re-unification of Cedar County Catholic Schools and Parishes and families.

Joani Potts, Cedar County Catholic Schools & Parishes Development Director, briefly discussed the fiscal year reports and referenced the report/handouts detailing information. Joani thanked the many people and generosity who are dedicated to keeping our Catholic schools going.

Ten new memberships were welcomed in the past two months, bringing the total to 69. Alissa Bartling has been hired for the new, added position of Development Coordinator. She will begin on October 2<sup>nd</sup>.

Aggie Heiné testified about the importance of Catholic education, the Cedar County Catholic School system is the brick and mortar for our community. We need to invite our young people to be part of the Blue Ribbon and our schools. Coming together is the beginning of making our school united. Ryan Creamer witnessed that he, once an outsider looking in and who at the beginning was part of the "team" of Auctioneers for the Gala - since it started, was unsure at first before finding out what a great school system this is. Ryan said they were living in Laurel when his wife Janet said we should send our kids to the Catholic school. He said he was reluctant to take this step, but his wife wanted this to happen, and it was the best decision he had ever made for his family.

Fr. Korte spoke to the members about the Cedar County Catholic Schools By-laws that will be updated with input from the Blue Ribbon Officers. The priests will ask two members from each of the Cedar County Catholic Schools' parishes to be on a Committee to help review and propose updates to the CCCS By-Laws. Fr. Korte said an acronym for this is: EWHGCC: East & West, Holy Trinity, Cedar Catholic; we come together to stick together with Jesus as our coach.

Dr. Hoelsing spoke briefly on the importance of Catholic education. We need to let our children know how much we have invested in them to come to Catholic schools. Dan said he is humbled to be back with the Catholic school system. He also stated that we have a "really good thing going here." We should all be proud of what we have accomplished.

Lastly, Duane Hoelsing gave a history of the formation of Cedar County Catholic Schools and how the Blue Ribbon Committee was formed with the help of Msgr. John Flynn, then Archdiocesan Development Director. Duane talked about the importance of the Blue Ribbon Committee's role and the importance of keeping the current Cedar County Catholic Schools & Parishes Development going and growing.

Joani briefly reported on the Truck Raffle and other fundraising activities with all income from current efforts needed and designated support for our Catholic schools.

The final business was the possibility of having another Epiphany party in January for the winter Blue Ribbon gathering.

The meeting was adjourned in a motion by Roger Koch and seconded by Janet Creamer.

Submitted by:

Julie Becker, Blue Ribbon Committee Secretary





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# STRATEGIC PLAN

2024-2027

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## Development Office & Cedar Catholic Jr.-Sr. High School Board:

**Strategy 10.1:** Research and develop a program to research grant opportunities and expand and promote individual gifts, events, endowment and estate planning.

- Continue to support and expand the teacher endowment started with the support of the development office.
- Research, write, and submit grants to support projects and programs.
- Continue to support and expand fund raising events (Blitz, Gala, Truck Raffle, Blue Ribbon and Alumni Events)
- Continue to cultivate individual major gifts with focus in coming year on developing potential generosity via estate planning and endowment gifts.

**Strategy 10.2:** Continue program to recognize and appreciate the support of Blue-Ribbon Committee Members and develop a plan to expand membership.

- Expand Blue-Ribbon membership to include alumni and community supporters not familiar with need of Blue-Ribbon Committee.
- Continue to recognize and appreciate current Blue-Ribbon Members' value and increase opportunities for member input and suggestions on improving the organization.
- Research and develop options of Membership levels and support.

**Strategy 10.3:** Review current annual events and schedule and research ideas for updating or expanding community/alumni fund raising programs.

- Continue review and evaluation of current fund-raising programs, events and alumni activities.
- Research and expand new revenue programs and social events.

**Strategy 10.4:** Reorganize the Cedar Catholic Jr.-Sr. High School Board and By-laws in directing activities of the Development Office, Blue Ribbon Committee.

- Work with the Archdiocese of Omaha Catholic Schools Office to reorganize Cedar Catholic Jr.-Sr. High School to provide direction to the Catholic Schools in Cedar County and supporting organizations.

**Strategy 10.5:** Hire a Lay President and develop the job description to include governance of Cedar Catholic and the Development Office

- Research and develop the position of Lay President and job description outlining the responsibilities of this new position.
- Create the funding support for the Lay President position to serve Cedar Catholic Jr.-Sr. High School and the Development Office.

**Strategy 10.6:** Develop a plan to create transparency, engage stake-holders, connect with supporters and alumni and promote Development Office Programs.

- Research and expand communication to include mailings and promotions on various media outlets, websites, social media including twitter, Facebook, and Instagram.
- Update and expand alumni contact information data base to include mailing, phone numbers, email, cell phone, etc.... to allow expansion of social media communication.
- Create a Cedar Catholic Jr.-Sr. High School website/ Communication HUB that would promote events, activities for all Catholic Schools in Cedar County on one main platform.

**Strategy 10.7:** Continue efforts to increase sources of revenue from the Development Office for ALL Catholic Schools, keeping tuition and subsidies affordable.

- Research Cedar Catholic Jr.-Sr. High School needs and develop programs to expand support for Catholic education.
- Research revenue sources available to offset reliance on tuition and subsidies needed to support increased cost of staff and programs.





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**Strategy 10.8:** Continue and expand the K-12 Tuition Assistance Program for any families needing support to enroll their children to our Catholic Schools.

- Work with the Archdiocese Catholic Schools Office to increase awareness of Tuition Assistance Programs available in the Diocese.
- Schedule meetings with families that could benefit from this program and walk through the application process.

**Strategy 10.9:** Research and develop programs to expand and promote individual gifts, grants, etc... in support of early childhood programs.

- Continue to research funding sources to support the early childhood program.

## **2023—2024 Fiscal Year Gifts & Fundraising Accomplished by the Catholic Development Office**

2024 Cedar County Catholic Schools Gala/Auction	\$416,955.78
2023 Ford F150 Truck Raffle Proceeds	\$150,727.09
Catholic Development Membership/Blue Ribbon Gifts	\$84,796.00
CCHS Annex Bldg./Wrestling Golf Center	\$79,725.68
Tuition Assistance & Scholarships, Blitz Dinner for Teacher Tuition Benefit	\$74,594.29
Technology Gift	\$20,000.00
Robotics Class/Club	\$27,950.00
Special Projects: Dinner gifts, Faculty & Staff Christmas/Appreciation, Band, Misc. Anonymous designations.	\$66,205.00
Memorial Endowments Gifts, Endowed Memorial Scholarships,	\$307,110.55
2023 Children's Scholarship Fund plus Matching Funds	\$14,200.00
2023-24 Annual Fund Gifts Drive, President's Appeal, Christmas Remembrance, \$300 Club, Out-right gifts.	<u>\$138,239.49</u>
<b>Total Cash Gifts</b>	<b>\$1,380,503.88</b>
Gift Value of Gala	\$287,946.00
2023 Ford F150 Platinum Truck	\$74,540.00
<b>Total Non-cash Gifts</b>	<b><u>\$362,486.00</u></b>
<b>2023-2024 Fiscal Year Total Development Gifts</b>	<b>\$1,742,989.88</b>

These outright gifts and fundraising amounts are a result of the Catholic Development Office efforts and involvement. This report does not include the annual interest earned on Endowment Funds—also a result of Development efforts through time. (Ex. Cedar Catholic utilizes approximately \$140,000 of annual endowment earnings per year for budget assistance.) This report also does not include other schools/parish dinners and fundraising or that which the Development Office does not directly host, but will assist upon request. The Catholic Development Office is accessible to assist all of our Cedar County Catholic Schools and Parishes.

***The return on investment for 2023-2024 for every Blue Ribbon dollar invested in the Development program this fiscal year was: \$1 : \$20.55.***

***Thank you for the great generosity of all who share your time, talents, treasures and gifts-in-kind. Our Cedar County Catholic Schools & Parishes donor base is phenomenal with prayers, faith, support, time, and efforts. Thank you to each and all who support the mission of our faith by providing and supporting the environment to invite, enhance and share our faith.***

***Ultimately, we thank God. Please join the Catholic Development Office and Catholic Development Blue Ribbon Committee in thanking God for each great year that He blesses us to continue our Catholic heritage.***



## Sincere Thanks to God and Many Generous Benefactors for All of the Tremendous Gifts to Catholic Development Program

Catholic Development for Cedar County Catholic Schools & Parishes has been tremendously blessed by God with much success in the past 28 years. This report is a record of the total annual donations and fundraisers conducted by the Catholic Development Office.

The Catholic Development Blue Ribbon Committee has provided the Development program as a service to our Catholic Schools and Churches without our Catholic schools and parishes having to take from their budgets to fund this Development program. The Catholic Development Office has been successfully funded and guided by the Catholic Development Blue Ribbon Committee currently consisting of 79 memberships, a Gala distribution for conducting the Gala Dinner and Grand Auction each year, and additional gifts as needed. As this Development program progresses, goals are set each year for the its continued success.

A sincere thank you to the many donors and volunteers who have been a part of Catholic Development for 28 years; for all of your prayers, shared vision and mission for the Catholic Development program from 1996 – 2024.

The following is a report of Catholic Development program fundraising and gifts obtained from July 1, 1996 to June 30, 2024.

July 1996 to June 1997	\$165,848		
July 1997 to June 1998	\$159,992		
July 1998 to June 1999	\$362,511		
July 1999 to June 2000	\$696,869		
July 2000 to June 2001	\$715,100		
July 2001 to June 2002	\$620,457		
July 2002 to June 2003	\$623,696		
July 2003 to June 2004	\$844,015		
July 2004 to June 2005	\$801,045		
July 2005 to June 2006	\$1,143,859		
July 2006 to June 2007	\$588,565		
July 2007 to June 2008	\$568,518		
July 2008 to June 2009	\$671,891		
July 2009 to June 2010	\$674,510		
July 2010 to June 2011	\$757,074		
July 2011 to June 2012	\$963,075		
July 2012 to June 2013	\$687,805.		
July 2013 to June 2014	\$682,567		
July 2014 to June 2015	\$717,801		
July 2015 to June 2016	\$756,977		
July 2016 to June 2017	\$1,024,631		
July 2017 to June 2018	\$930,180		
July 2018 to June 2019	\$1,261,563		
July 2019 to June 2020	\$1,223,119		
July 2020 to June 2021	\$1,138,445		
July 2021 to June 2022	\$1,562,615		
July 2022 to June 2023	\$1,570,607	Cash Gifts	Non-Cash Gifts
July 3023 to June 2024	<u>\$1,742,990</u>	<u>\$1,380,504</u>	<u>\$362,486</u>
28 -Year Total Gifts/Fundraising	<u>\$23,656,325</u>		



**DEVELOPMENT OFFICE OPERATING BUDGET**

	BUDGET	ACTUAL	BUDGET	
OFFICE OPERATING EXPENSES	2023-2024	2023-2024	2024-2025	Net Change
<b>Employee Payroll</b>				
Certificated Staff	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00
Support Staff	\$ 143,000.00	\$ 151,547.17	\$ 165,000.00	\$ 13,452.83
<b>TOTAL PAYROLL COSTS</b>	\$ 143,000.00	\$ 151,547.17	\$ 215,000.00	\$ 63,452.83
<b>Employee Benefits</b>				
FICA (Payroll Taxes)	\$12,200.00	\$11,593.36	\$12,622.50	\$ 1,029.14
Employer Flex Contribution	\$7,200.00	\$7,200.00	\$10,800.00	\$ 3,600.00
Employer Pension	\$2,600.00	\$4,546.42	\$6,450.00	\$ 1,903.58
<b>TOTAL EMPLOYEE BENEFIT COSTS</b>	\$22,000.00	\$23,339.77	\$29,872.50	\$ 6,532.73
<b>Office Expenses</b>				
Technology	\$3,000.00	\$2,609.05	\$3,000.00	\$ 390.95
Telephone	\$900.00	\$957.83	\$900.00	\$ (57.83)
Postage	\$500.00	\$466.00	\$500.00	\$ 34.00
Office Supplies	\$600.00	\$747.71	\$600.00	\$ (147.71)
Office Equipment	\$500.00	\$256.79	\$500.00	\$ 243.21
Misc. Expense	\$200.00	\$70.00	\$200.00	\$ 130.00
Bank and Professional Fees	\$60.00	\$0.00	\$60.00	\$ 60.00
<b>TOTAL MISC. OFFICE EXPENSES</b>	\$5,760.00	\$5,107.38	\$5,760.00	\$ 652.62
<b>Development Program Expenses</b>				
Blue Ribbon Annual Dinner	\$1,000.00	\$979.92	\$1,000.00	\$ 20.08
Alumni and Public Relations	\$200.00	\$231.97	\$200.00	\$ (31.97)
Travel Expense	\$0.00	\$0.00	\$0.00	\$ -
Education and Professional Costs	\$0.00	\$0.00	\$0.00	\$ -
<b>TOTAL PROGRAM EXPENSES</b>	\$1,200.00	\$1,211.89	\$1,200.00	\$ (11.89)
<b>TOTAL DEVELOPMENT EXPENSES</b>	<b>\$171,960.00</b>	<b>\$181,206.21</b>	<b>\$251,832.50</b>	<b>\$ 70,626.29</b>

OFFICE OPERATING INCOME	2023-2024	2023-2024	2024-2025	Net Change
Current Blue Ribbon Memberships	\$ 79,000.00	\$ 64,796.26	\$ 80,000.00	\$15,203.74
New or additional Blue Ribbon Memberships	\$ -	\$ 20,000.00	\$ 10,000.00	-\$10,000.00
Other Misc. Income	\$ -	\$ -	\$ -	\$0.00
<b>TOTAL BLUE RIBBON MEMBERSHIPS</b>	<b>\$ 79,000.00</b>	<b>\$ 84,796.26</b>	<b>\$ 90,000.00</b>	<b>\$5,203.74</b>
Development Office Gifts and Donations	\$15,000.00	\$14,500.00	\$15,000.00	\$500.00
<b>TOTAL DONATIONS AND GIFTS INCOME</b>	<b>\$15,000.00</b>	<b>\$14,500.00</b>	<b>\$15,000.00</b>	<b>\$500.00</b>
TRUCK RAFFLE (10% for 2024-2025)	\$0.00	\$0.00	\$15,000.00	\$15,000.00
FALL AUCTION NEW	\$0.00	\$0.00	\$10,000.00	\$10,000.00
Fall Blitz (10% for 2024-2025)	\$0.00	\$0.00	\$2,900.00	\$2,900.00
GALA (10% for 2024-2025)	\$25,000.00	\$25,000.00	\$42,000.00	\$17,000.00
TRANFERS FROM SAVINGS ACCOUNT	\$0.00	\$23,078.77	\$0.00	-\$23,078.77
ANNUAL FUND DRIVE (10% for 2024-2025)	\$0.00	\$0.00	\$13,000.00	\$13,000.00
ANNUAL GOLF TOURNEY NEW	\$0.00	\$0.00	\$5,000.00	\$5,000.00
<b>TOTAL PROGRAM RECEIPTS</b>	<b>\$25,000.00</b>	<b>\$48,078.77</b>	<b>\$87,900.00</b>	<b>\$39,821.23</b>
<b>TOTAL DEVELOPMENT OFFICE RECEIPTS</b>	<b>\$ 119,000.00</b>	<b>\$ 147,375.03</b>	<b>\$ 192,900.00</b>	<b>\$45,524.97</b>

**Profit/(Loss)**
**\$ (52,960.00) \$ (33,831.18) \$ (58,932.50)**



DEVELOPMENT PROGRAM BUDGETS	BUDGET	ACTUAL	BUDGET	
Development Program Receipts	2023-2024	2023-2024	2024-2025	Net Change
CSF Tuition Assistance	\$12,000.00	\$14,200.00	\$12,000.00	(\$2,200.00)
Blue Ribbon Membership Program (Office)	\$70,000.00	\$84,796.00	\$90,000.00	\$5,204.00
Annual Truck Raffle (Cedar Catholic Budget)	\$150,000.00	\$150,727.09	\$150,000.00	(\$727.09)
FALL AUCTION (Office) NEW	\$0.00	\$0.00	\$10,000.00	\$10,000.00
Fall Blitz (Employee Student Scholarships)	\$20,000.00	\$20,000.00	\$29,000.00	\$9,000.00
Gala Program (Cedar County Catholic School Budgets)	\$408,000.00	\$416,955.78	\$420,000.00	\$3,044.22
Special Projects (Msng. Werner Wrestling/Golf Annex)	\$70,000.00	\$79,725.68	\$66,500.00	(\$13,225.68)
Technology Gift and Robotics Program (Cedar Catholic)	\$45,000.00	\$47,950.00	\$45,000.00	(\$2,950.00)
Tuition Assistance and Tuition Scholarships	\$45,000.00	\$54,594.29	\$45,000.00	(\$9,594.29)
Memorial Endowment Gifts	\$225,000.00	\$307,110.55	\$277,000.00	(\$30,110.55)
2025 Development Golf Tournament (Office) NEW	\$0.00	\$0.00	\$5,000.00	\$5,000.00
Special Projects (Band, Dinner Gifts, Faculty/Staff Christmas Appreciation, Anonymous Gifts)	\$60,000.00	\$66,205.00	\$60,000.00	(\$6,205.00)
Annual Fund Drive (Cedar Catholic Budget) (President's Appeal, Christmas Remembrance, \$300 Club, Other Misc. Gifts)	\$120,000.00	\$138,239.49	\$130,000.00	(\$8,239.49)
<b>Total Program Cash Receipts</b>	<b>\$1,299,540.00</b>	<b>\$1,380,503.88</b>	<b>\$1,339,500.00</b>	<b>-\$41,003.88</b>
<b>Non Cash Donations: Truck, Gala Gifts,</b>	<b>\$350,000.00</b>	<b>\$362,486.00</b>	<b>\$350,000.00</b>	<b>-\$12,486.00</b>
<b>Total Program Donations and Cash Receipts</b>	<b>\$1,649,540.00</b>	<b>\$1,742,989.88</b>	<b>\$1,689,500.00</b>	<b>-\$53,489.88</b>

Development Program Obligations	2023-2024	2023-2024	2024-2025	Net Change
Cedar Catholic Budget Support	\$350,000.00	\$350,000.00	\$375,000.00	\$25,000.00
Holy Trinity Budget Support	\$75,000.00	\$75,000.00	\$80,000.00	\$5,000.00
East and West Catholic Budget Support	\$75,000.00	\$75,000.00	\$80,000.00	\$5,000.00
Cedar Catholic Employee Student Scholarships	\$25,000.00	\$25,295.63	\$28,718.75	\$3,423.12
Development Office Support	\$171,960.00	\$181,206.21	\$251,832.50	\$70,626.29
Memorial Endowments Gifts	\$225,000.00	\$307,110.55	\$250,000.00	(\$57,110.55)
Special Project (Msng. Werner Annex)	\$140,000.00	\$73,500.00	\$66,500.00	(\$7,000.00)
Special Projects (All others)	\$100,000.00	\$120,799.29	\$105,000.00	(\$15,799.29)
Technology Gift and Robotics Club	\$47,200.00	\$47,200.00	\$47,200.00	\$0.00
All Students Tuition Assistance	\$50,000.00	\$54,594.29	\$45,000.00	(\$9,594.29)
<b>Total Program Commitments</b>	<b>\$1,259,160.00</b>	<b>\$1,309,705.97</b>	<b>\$1,329,251.25</b>	<b>\$19,545.28</b>

\* Prepaid 2024-2025 Obligation to Cedar Catholic: \$156,011.75

<b>Profit/(Loss)</b>	\$40,380.00	\$70,797.91	\$10,248.75
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Development Office Cash and Investments	7/1/2023	6/30/2024	7/1/2024	Net Change
CHECKING ACCOUNT BALANCE	\$31,604.68	\$8,628.85	\$8,628.85	\$0.00
SAVINGS ACCOUNT BALANCE	\$28,749.52	\$4,962.75	\$4,962.75	\$0.00
CD #2086	\$6,494.14	\$6,494.14	\$6,494.14	\$0.00
CD #1458	\$6,663.57	\$6,663.57	\$6,663.57	\$0.00
Leo and Clara Kathol Development Endowment	\$79,000.00	\$85,171.44	\$85,171.44	\$0.00
Leo and Clara Kathol Memorial Tuition (HT Students)	\$90,000.00	\$100,553.23	\$100,553.23	\$0.00
FALL BLITZ	\$14,122.21	\$10,523.67	\$10,523.67	\$0.00
TRUCK RAFFLE	\$3,644.04	\$4,564.78	\$4,564.78	\$0.00
DEVELOPMENT OFFICE CLEARING ACCOUNT	\$118,977.89	\$172,730.44	\$172,730.44	\$0.00
300 CLUB	\$1,340.05	\$13,493.04	\$13,493.04	\$0.00
DONOR CLEARING ACCOUNT	\$22,540.44	\$12,540.44	\$12,540.44	\$0.00
GALA ACCOUNT	\$21,871.07	\$98,768.77	\$98,768.77	\$0.00
GALA RAFFLE ACCOUNT	\$1,958.27	\$1,805.26	\$1,805.26	\$0.00
CCHS ANNEX ACCOUNT	\$16,770.09	\$6,225.68	\$6,225.68	\$0.00
CHARTER BUS MAINTENANCE FUND	\$5,611.96	\$3,432.56	\$3,432.56	\$0.00
ALUMNI ASSOCIATION	\$5,126.54	\$5,108.99	\$5,108.99	\$0.00
<b>TOTAL CASH AND INVESTMENTS</b>	<b>\$422,869.79</b>	<b>\$533,038.76</b>	<b>\$533,038.76</b>	<b>\$0.00</b>

**Catholic Development Office**  
**New Fundraising/Gift Considerations to Meet Needs**  
**for Development Office Budget & Catholic School Needs**

- ✓ Enhance current programs, events, and gift opportunities.
- ✓ Family Consumer Science Kitchen Shower – Benefits the two new class kitchens & class needs.
- Fall On-line Auction – To Benefit Development Budget
- Development Office to Receive 10% of all fundraiser efforts to help fund the Development Program.
  - Enhance the Scholarship Luncheon
- Enhancements of CCHS Fall Blitz Dinner/Raffle – Benefits Teacher's Students Tuition
- Go Give Big Red Day on May Day (In conjunction with the Annual Drive Efforts) – Benefits Cedar Catholic
  - Summer Golf Tournament – To Benefit Catholic Development
- Prayer-a-thon (Pledges/support for a Designated date/day for 24/7 Prayers.) – Benefits Our Catholic Schools or Development
- Alumni Days Event—A day retreat featuring the talents and expertise of Alumni who will be speakers, demonstrate skills, and participate in a vendor fair.
  - Winter Concert